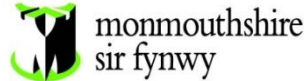


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Neuadd y Sir
Y Rhadyr
Brynbuga
NP15 1GA

County Hall
Rhadyr
Usk
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Tuesday, 21 June 2016

Dear Councillor

INDIVIDUAL CABINET MEMBER DECISIONS

Notice is hereby given that the following decisions made by a member of the cabinet will be made on Wednesday, 29 June 2016.

1. **RE-ALLOCATION OF RESOURCES WITHIN DEVELOPMENT MANAGEMENT** 1 - 4

Division/Wards Affected: All Wards
CABINET MEMBER: County Councillor P Murphy

AUTHOR: Philip Thomas – Development Services Manager

CONTACT DETAILS:

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2. **AGRI - URBAN (URBACT III PROGRAMME)** 5 - 20

Division/Wards Affected: Cantref; Castle; Croesonen; Crucorney; Goytre Fawr; Grofield; Llanelly Hill; Llanfoist Fawr; Llanover; Llanwenarth Ultra; Mardy; Priors
CABINET MEMBER: Councillor R J W Greenland

AUTHORS:

Cath Fallon – Head of Economy and Enterprise
Andy Smith – Strategic Investment & Funding Manager

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3. **AMENDMENTS TO THE PROTOCOL ON PUBLIC SPEAKING AT PLANNING COMMITTEE** 21 - 26

Division/Wards Affected: All Wards
CABINET MEMBER: County Councillor P A D Hobson

AUTHOR: Philip Thomas, Development Services Manager
Tel: **01633 644809**
Email: ***philipthomas@monmouthshire.gov.uk***

Yours sincerely,

Paul Matthews
Chief Executive

CABINET PORTFOLIOS

County Councillor	Area of Responsibility	Partnership and External Working	Ward
P.A. Fox (Leader)	<p>Organisational Development Whole Council Performance, Whole Council Strategy Development, Corporate Services, Democracy.</p> <p>Environment, Public Services & Housing Development Control, Building Control, Housing Service, Trading Standards, Public Protection, Environment & Countryside.</p>	<p>WLGA Council WLGA Coordinating Board Local Service Board</p> <p>SEWTA SEWSPG</p>	Portskewett
R.J.W. Greenland (Deputy Leader)	<p>Innovation, Enterprise & Leisure Innovation Agenda, Economic Development, Tourism, Social Enterprise, Leisure, Libraries & Culture, Information Technology, Information Systems.</p>	<p>WLGA Council Capital Region Tourism</p>	Devauden
P.A.D. Hobson (Deputy Leader)	<p>Community Development Community Planning/Total Place, Equalities, Area Working, Citizen Engagement, Public Relations, Sustainability, Parks & Open Spaces, Community Safety.</p>	<p>Community Safety Partnership Equalities and Diversity Group</p>	Larkfield
E.J. Hackett Pain	<p>Schools and Learning School Improvement, Pre-School Learning, Additional Learning Needs, Children's Disabilities, Families First, Youth Service, Adult Education.</p>	<p>Joint Education Group (EAS) WJEC</p>	Wyesham
G. Burrows	<p>Social Care, Safeguarding & Health Adult Social Services including Integrated services, Learning disabilities, Mental Health. Children's Services including Safeguarding, Looked after Children, Youth Offending. Health and Wellbeing.</p>	<p>Gwent Frailty Board Older Persons Strategy Partnership Group</p>	Mitchel Troy
P. Murphy	<p>Resources Accountancy, Internal Audit, Estates & Property Services, Procurement, Human Resources & Training, Health & Safety.</p>	<p>Prosiect Gwrydd Wales Purchasing Consortium</p>	Caerwent
S.B. Jones	<p>County Operations Highways, Transport, Traffic & Network Management, Waste & Recycling, Engineering, Landscapes, Flood Risk.</p>	<p>SEWTA Prosiect Gwrydd</p>	Goytre Fawr



Sustainable and Resilient Communities

Outcomes we are working towards

Nobody Is Left Behind

- Older people are able to live their good life
- People have access to appropriate and affordable housing
- People have good access and mobility

People Are Confident, Capable and Involved

- People's lives are not affected by alcohol and drug misuse
- Families are supported
- People feel safe

Our County Thrives

- Business and enterprise
- People have access to practical and flexible learning
- People protect and enhance the environment

Our priorities

- Schools
- Protection of vulnerable people
- Supporting Business and Job Creation
- Maintaining locally accessible services

Our Values

- **Openness:** we aspire to be open and honest to develop trusting relationships.
- **Fairness:** we aspire to provide fair choice, opportunities and experiences and become an organisation built on mutual respect.
- **Flexibility:** we aspire to be flexible in our thinking and action to become an effective and efficient organisation.
- **Teamwork:** we aspire to work together to share our successes and failures by building on our strengths and supporting one another to achieve our goals.

Cymunedau Cynaliadwy a Chryf

Canlyniadau y gweithiwn i'w cyflawni

Neb yn cael ei adael ar ôl

- Gall pobl hŷn fyw bywyd da
- Pobl â mynediad i dai addas a fforddiadwy
- Pobl â mynediad a symudedd da

Pobl yn hyderus, galluog ac yn cymryd rhan

- Camddefnyddio alcohol a chyffuriau ddim yn effeithio ar fywydau pobl
- Teuluoedd yn cael eu cefnogi
- Pobl yn teimlo'n ddiogel

Ein sir yn ffynnu

- Busnes a menter
- Pobl â mynediad i ddysgu ymarferol a hyblyg
- Pobl yn diogelu ac yn cyfoethogi'r amgylchedd

Ein blaenoriaethau

- Ysgolion
- Diogelu pobl agored i niwed
- Cefnogi busnes a chreu swyddi
- Cynnal gwasanaethau sy'n hygyrch yn lleol

Ein gwerthoedd

- **Bod yn agored:** anelwn fod yn agored ac onest i ddatblygu perthnasoedd ymddiriedus
- **Tegwch:** anelwn ddarparu dewis teg, cyfleoedd a phrofiadau a dod yn sefydliad a adeiladwyd ar barch un at y llall.
- **Hyblygrwydd:** anelwn fod yn hyblyg yn ein syniadau a'n gweithredoedd i ddod yn sefydliad effeithlon ac effeithiol.
- **Gwaith tîm:** anelwn gydweithio i rannu ein llwyddiannau a'n methiannau drwy adeiladu ar ein cryfderau a chefnogi ein gilydd i gyflawni ein nodau.

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SUBJECT: RE-ALLOCATION OF RESOURCES WITHIN DEVELOPMENT MANAGEMENT

MEETING: Individual Cabinet Member Decision

DATE: 29 June 2016

DIVISION/WARDS AFFECTED: All

1. PURPOSE:

To seek approval to increase the staff head-count within the Development Management (DM) service by 1.6FTE on a permanent basis and to extend an existing 1.0FTE fixed term post until 31 December 2016, to better reflect current and future service needs.

2. RECOMMENDATIONS:

That the following amendments to the existing establishment be approved:

- 2.1 Create additional permanent 1.1FTE Development Management Officer posts. This will in part replace an existing part-time (0.6FTE) temporary fixed term post;
- 2.2 Create an additional permanent 0.5FTE Development Management Support Officer (SO) post;
- 2.3 Extend an existing temporary Support Officer post to 31 December 2016 to cover for maternity leave arrangements and a workload peak while a new back-office IT system is being created and installed.

3. KEY ISSUES:

- 3.1 The present work demands on the Development Management team are increasing, especially having regard to the more systematic method of dealing with pre-application advice, discharge of planning conditions, non-material amendments and minor material amendments. These issues arise from a combination of new legislation, increased workload, service improvements and customer feedback. Consequently, the current arrangement is no longer fit for purpose and needs adjustment.
- 3.2 In terms of workload, the number of planning applications registered has steadily increased over recent years:
2013/14 – 983 applications registered
2014/15 – 1173 applications registered; and
2015/16 – 1416 applications registered.

This represents additional workload for both Development Management Officers and the Support Team. As part of the Systems Thinking approach, Support Officers not only assist with providing technical support to the team, such as mapping, scanning, indexing, logging and registering, but also deal with minor planning applications, such as household extensions and certificates of lawfulness. This in turn allows the Development Management Officers to focus on more complex cases.

- 3.3 In addition, the service deals with formal pre-application requests (a fee-earning service) and general enquiries, as well as planning enforcement complaints. The pre-application advice service has attracted a greater fee income than anticipated (£44k compared to £36k budget income line) and recently approved changes to pre-application advice fees predict a further increase in income of £6k per annum. However, in order to ensure this service remains attractive to customers, it must be delivered in a timely fashion. The proposed extra resource will assist with this.
- 3.4 It should also be noted that recent legislative changes allow applicants to be refunded their planning application fee if their planning application is not determined within specified timescales. While the legislation allows Officers to negotiate an extended deadline, customers are more likely to agree to such a request if they can see that good progress is being made on their application, and are less likely to agree the request if they feel like their application or previous pre-application advice was not provided in a timely fashion. Ensuring the team is properly resourced will minimise the likelihood of refunds being payable.
- 3.5 Owing to the significant work associated with the setting-up of the new IDOX (Uniform) planning application processing system, combined with maternity leave arrangements, there is also a need to provide cover in the DM Support team. This would require extending a temporary Support Officer to 31 December 2016 at Pay Band D (scp 17-21). Recruitment to this post would be done on a flexible basis to reflect workload pressures: it is unlikely that a full time member of staff will be required for the whole period and part-time, short-term contracts will be used as required. The IT project is being supported by a project team, all of whom are committing one day per week to the project, resulting in an additional workload pressure for other colleagues. This should come to an end in Autumn 2016.
- 3.6 The proposals would be fully funded within existing budgets. The proposals provide an opportunity to retain existing temporary staff and provide career development.

4. REASONS:

Additional 1.1FTE Development Management Officers and 0.5FTE Support Officer

- 4.1 These additional posts are required to:
- Maintain levels of customer service, including dealing with pre-application advice and planning applications in a timely manner;

- Deal with an increasing workload due in part to legislative changes;
- Ensure continued customer satisfaction to sustain customer demand for the pre-application advice service and to avoid requests for application fee refunds;
- Provide an opportunity to retain existing staff on temporary contracts and provide career development.

Extend 1.0FTE temporary Support Officer (SO) to 31/12/16

- 4.2 The retention of this post for an extended period is required to:
- Provide maternity leave cover;
 - Provide additional support during a temporary workload peak resulting from the introduction of a new back-office IT system.
- 4.3 This post will be filled in a flexible manner according to workload pressures: it is unlikely that a full time officer is required for the full period. However, this has been budgeted for as a 'worst case' scenario.

5. RESOURCE IMPLICATIONS:

Budget

- 5.1 Any costs arising from these adjustments will be fully met from within the overall DM budget, which has been re-balanced to provide additional resource in the DM salaries budget, while reducing some of the funds in the Professional & Specialist Fees budget. Therefore these proposed changes are regarded as cost neutral to the overall budget. These costs have been discussed with the service's accountant.
- 5.2 The costs of the proposal are as follows (including on-costs):
- | | |
|---------------------------------------------------------|----------|
| 1.1FTE Development Management Officers (Band F): | £38,400* |
| 0.5FTE Support Officer (Band E): | £13,000* |
| Fixed term 1.0FTE Support Officer to 31/12/16 (Band D): | £13,400 |

* The costs of these posts are already fully included in the 2016/17 service budget. The remaining £13,400 will be fully funded within the existing budget by reducing spend under other sub-codes, in particular professional services.

- 5.3 The Welsh Minister wrote to all Chief Executives and Heads of Planning in 2015 explicitly stating an expectation that increased income resulting from a Wales-wide 15% increase in statutory planning application fees should be reinvested in the planning service to benefit customers. As part of Budget Mandate B9 for 2016/17, £40k of the projected £69.5k income increase has been offered as a saving to reduce the net cost to the Council's budget of the planning service. The remaining £29.5k was set aside as part of the approved Mandate to fund service improvements. The proposals set out in this report are part-funded by this budget commitment: the remainder is funded by realigning the existing budget. There is no net cost increase to the Council.

Management

- 5.2 The proposed posts would all fit within the existing team without the need for any other changes to the service structure or line management arrangements.

6. SUSTAINABLE DEVELOPMENT AND EQUALITY IMPLICATIONS

There is neutral impact on Equality and there are no discrimination issues. An updated EqlA/Future Generations Assessment has been produced.

7. CONSULTEES:

Members of Cabinet
Strategic Leadership Team
Head of Planning
Head of Legal Services
Employee Services Manager
Accountant
Development Management colleagues

8. BACKGROUND PAPERS:

None

9. AUTHOR:

Philip Thomas – Development Services Manager

10. CONTACT DETAILS:

Tel: 01633 644809
E-mail: philipthomas@monmouthshire.gov.uk



SUBJECT:	AGRI – URBAN (URBACT III PROGRAMME)
MEETING:	Individual Member Decision
DATE:	29th June 2016
DIVISION/WARDS AFFECTED:	Abergavenny

1. PURPOSE:

- 1.1 To update the Cabinet Member on the progress of the Agri-Urban initiative and to request approval for the development and support of a local partnership in Abergavenny within the wider AGRI-URBAN partnership of ten European countries.
- 1.2 To request that MCC Officer time is used as match funding for the initiative.
- 1.3 To request retrospective endorsement of the signature of Cllr John Prosser on the Agri-Urban Manifesto (Appendix 2) in his role as the Urban Local Group Coordinator and agree his status to act on behalf of MCC, as directed.

2. RECOMMENDATIONS:

- 2.1 To approve the request for the development and support of the local AGRI-URBAN partnership and the use of MCC Officer time as match funding for the initiative.
- 2.2 To retrospectively endorse the signature of Cllr John Prosser on the Agri-Urban Manifesto (appended) in his role as the Urban Local Group Coordinator and agree his status to act on behalf of MCC, as directed.

3. KEY ISSUES:

- 3.1 For many years there has been a strong link between agri-food production and the town of Abergavenny, as symbolised by the very successful Abergavenny Food Festival and regular Farmers Markets. However, in order to support economic growth and increase GVA there is a growing need to develop new markets and opportunities for local food whilst tackling the challenge of technical innovations and new business models.
- 3.2 In January 2016, an approach was made via MCC for Abergavenny to directly engage with a European project funded under Priority 2 of the URBACT III programme. Ten European countries form the AGRI-URBAN network namely Spain, Greece, Sweden, Portugal, Belgium, Italy, Latvia, Spain, Croatia and the UK (Abergavenny).
- 3.3 The purpose of the two year initiative is to share best practice and innovative project ideas whilst also producing an integrated Action Plan for each of the individual towns. The focus of the individual Action Plans will be to identify innovative practices and business models in agri-food systems with an integrated urban/rural focus, whilst addressing employment creation opportunities. The initiative will address these challenges by addressing three objectives:
 - **Social cultural** – promoting quality of life, strengthening sense of place, creating jobs in the food sector, empowering communities by strengthening the role of citizens in economic development, etc.;
 - **Economic** – addressing outward migration, improving local image, increasing competitiveness, attracting entrepreneurs, etc.; and
 - **Environmental** – promoting organic farming, soil preservation, incorporating agriculture into urban spaces, etc.

3.4 Throughout the two year period and the development of the Action Plans, skills will be shared amongst the partners, potential projects developed and volunteers identified. There is also an expectation that these individual Action Plans will identify funding streams for the potential projects and support the development of volunteers and officers in their delivery.

4. REASONS:

4.1 This AGRI-URBAN initiative offers a great opportunity for Abergavenny and the wider Bryn y Cwm area to learn from partners and raise the profile of Abergavenny in Europe. However it also offers an opportunity to develop wider synergies with the current Vale of Usk Rural Development Programme for mutual benefit particularly in the area of shortening local supply chains and ICT exploitation. In addition, as the initiative aligns with many themes of the “Better Bryn y Cwm” Whole Place plan, there is an expectation that the Agri-Urban action plan will complement and integrate with the “Better Bryn y Cwm” plan on completion.

5. RESOURCE IMPLICATIONS:

5.1 None arising from the contents of this report other than the use of MCC Officer time as match funding for the initiative. The Agri-Urban manifesto is a statement of intent for the initiative and does not commit any MCC resources.

6. CONSULTEES:

Senior Leadership Team
Cabinet

7. BACKGROUND PAPERS:

- a) Project overview – Appendix 1
- b) Agri-Urban Manifesto – Appendix 2

8. FUTURE GENERATIONS IMPLICATIONS:

a. The significant equality impacts identified in the assessment (Appendix 3) are summarised below for members’ consideration:

8.1 The Action Plan will provide a long term vision for Abergavenny and its rural hinterland in the Agri-food sector, with a clear focus on economic prosperity and job creation.

8.2 The exchange of experience and best practice with other project partners will ensure any interventions will have been tried and tested increasing the chance of success.

9. AUTHORS:

Cath Fallon – Head of Economy and Enterprise
Andy Smith – Strategic Investment & Funding Manager

10. CONTACT DETAILS:

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Appendix One – Project Overview



AGRI – URBAN

AGRI-URBAN is about Rethinking Agrifood Production in Small and Medium-sized Cities. Many small and medium-sized cities across Europe have a relative specialization in agrifood production. Roughly speaking, it is a seemingly mature industry, which still plays an important role in terms of GDP, employment and environmental sustainability. That is why new growth potentials have to be activated by means of innovation, new business models or making the most of the cluster approach.

AGRI-URBAN will tackle the challenge of innovation and new business models in agri-food systems, developing an alternative way of understanding the link between urban and rural spaces, through an integrated urban focus and putting the target in employment creation.

AGRI-URBAN will also address this challenge by means of a multi-dimensional concept of sustainability which includes three types of objectives:

Socio-cultural objectives: promoting quality of life and wellness; strengthening sense of place in the local communities and creating jobs in the food sector; empowering communities by strengthening the role of citizens in economic development, etc.

Economic objectives: territorial integration attracting and retaining population, improving city image, increasing competitiveness, attracting professionals and entrepreneurs, etc.

Environmental objectives: promoting organic farming and good practices, as well as environmental soil preservation, avoiding urban occupation of fertile land, and incorporating agriculture in appropriate urban spaces and in the urban-rural interface, fostering multi-functionality in rural lands etc.

AGRI-URBAN must be able to generate a better understanding of all tested tools and initiatives, inside and outside the partnership, which open new perspectives and opportunities to the food production in our cities.

As a result of the joint work of the cities participating in the project, a number of technical documents will be produced that can serve as a reference for other small and medium cities committed to revive their identity as agri- cities.

AGRI – URBAN is part funded by the European Union under Priority 2 of the URBACT III programme. There are currently 6 partners within the AGRI – URBAN network

Spain – Andalucía

Portugal - Centro (PT)

Greece – Θεσσαλία

Belgium - Prov. Liège

Sweden – Stockholm

Italy - Emilia-Romagna

For the phase two application 4 other areas have been invited to join the network

Latvia – Jelgava

Croatia - Petrinja

Spain - Mollet del Valles

UK - Abergavenny

A Small budget will be available to fund staff time and travel costs to the network meetings that will be held in each partner city. 85% of the budget will be funded through the European Regional Development Fund (ERDF) and the 15% match funding will need to be provided by each network partner.

The members of the network will share best practice and innovative project ideas and each partner will also produce an integrated action plan for their city. Among the types of integrated solutions that can be discussed along the project life cycle and considered in the Integrated Action Plans to be produced by the partners would be the following (in all of them, employment is considered a cross-cutting element and agro-ecological production as a unifying element):

1. Land access policies

Strategy: Promote local policies aimed at facilitating access to land and the entrance of more farmers

Type of actions: creating Local Land Banks. Tax incentives to new land ownership dedicated to food production within urban-rural spatial interface.

2. Policies to support short circuits of production and consumption.

Strategy: Increase the added value of local production by encouraging the creation of short channels to reduce middlemen and allow fair pricing for farmers and access to quality products at a good price for consumers. Animation of food networks through symmetrical approaches to production and consumption.

Type of actions: Consumer groups. Consumer associations. Direct selling. Specialised small traders. Canteens and catering. Supermarkets special sections. Barter networks, etc.

3. Policies of training and improved capabilities in farming.

Strategy: Provide appropriate training to potential entrepreneurs, small farmers, workers, people with social needs and citizens committed to agro-ecological production and consumption.

Type of actions: Basic training activities (agro-ecological production, new farmers, social vegetable gardens...). Workshops incorporating farmers to traineeships and internships. Regulated Vocational Training. Mobility programmes in the European Union

4. Policies for the creation of productive and employment spaces

Strategy: Encourage local agro-ecological productive activities which are labour-intensive and so job-creating.

Type of actions: Research projects. Nurseries dedicated to the production of organic seed and plants. Auxiliary industry. Environmentally friendly agri-food crafts. Communal areas for agri-food processing and crafts, cooking and catering. Specialised restaurants. Agro-ecological farms. Incubators for small agricultural undertakings in organic farming.

5. Policies for land use and protection of agricultural areas

Strategy: Promote sustainable land management, based on the protection of land suited for agricultural uses, as well as on facilitating a balanced connection between the urban and rural areas.

Type of actions: Delimitation and protection of agricultural areas of special environmental and productive interest in metropolitan contexts. Creation of Agricultural Parks. Promotion of urban agriculture and social vegetable gardens.

6. Social and cultural policies.

Strategy: Promote the empowerment and organisation of the community, facilitating an instrument for participation, management and communication between stakeholders.

Type of actions: Creation of participatory bodies. Credit unions and ethical investment committees. Crowd funding for agro-ecological projects. Associations of producers and consumers. Education and health programs. Agro-ecological volunteers.

7. Policy for environmental sustainability

Strategy: local policies aimed at achieving the sustainability of the food production systems within the municipal limits, ensuring the conservation of natural resources based on a "good, clean and fair" production.

Type of actions: Promotion of natural and cultivated biodiversity. Energy efficiency and reduction of emissions. Incentives for the use of renewable energy sources. Soil conservation practices and erosion control. Efficient water management. Use of agricultural and domestic waste for composting and other uses. Recovery and reuse of vegetable oils.

8. SMEs policy connected to agro-food.

Strategy: Create the political basis for the implementation of agro-ecological Integrated Action Plans aimed at improving the sustainability of the social and productive system as well as job creation.

Type of actions: urban planning rules. Standards to support small scale agri-food production. Tax incentive policy to support agro-ecological production. Local observatories of production and consumption. Agro-ecological public procurement. Acquisition and transfer of land. Organisation of social and economic support events. Adaptation and provision of equipment and infrastructure. Identity and image for local brands.

The towns and cities participating in the initial partnership of AGRI-URBAN have already developed different actions related to the project theme and have demonstrated a clear commitment to jointly test and develop new initiatives to be implemented locally through specific Integrated Action Plans.

Appendix Two – Agri Urban Manifesto



LOCAL FOOD POLICY AND EMPLOYMENT IN SMALL AND MEDIUM SIZED EUROPEAN CITIES

STATEMENT/ MANIFESTO of Mollet del Vallés (BARCELONA)

WE, the Mayors and official representatives of the European cities participating in the AGRI-URBAN Network, under the URBACT III Programme have co-authored this document and mutually agree to the following-

We are inspired by:

- The great importance the European Union attaches to food policy, given its complex economic, social, cultural and food security dimensions.
- The different experiences and initiatives connected through the production and consumption of healthy, local food across the European Union response to a growing concern and commitment of citizens
- The agreements and positions expressed at political level by numerous institutions and private sector representatives as well as civil society, especially those highlighted in the Milan Urban Food Policy Pact

We recognise that:

- Local and organic production is a very appropriate response to present needs and future challenges facing our cities.
- There is a growing awareness and interest in healthy and sustainable food in the general public.
- (The) Small and medium sized cities have an important role to play in relation to food production and the connection between urban and rural areas.
- Small and medium sized cities with agricultural experience and histories have significant potential to create and sustain employment linked to agriculture and food production now and in the future.
- The local identity and brand of small and medium sized cities can be strengthened by an active role in building sustainable local food systems.

We believe:

- By sharing our experiences we can better understand our individual contexts. Through a process of critical reflection we can explore how food production and sustainable food systems can be better incorporated and form an integral part of the sustainable and comprehensive development plans of our municipalities.

We define the key contributing factors to successful local food systems as, amongst others:

- Short circuits of production and consumption
- Access to land
- Promoting employment and entrepreneurship in the sector

- Public procurement committed to local production models and quality, preferably organic

We commit to:

- Developing Integrated Local Action Plans aimed at promoting local food production and consumption in line with the ideas previously exposed
- Streamlining all actors of civil society, businesses and institutions to promote their commitment to these policies and ensure their active participation in defining and monitoring them
- Disseminating in our cities, countries and the whole European Union the results of our common work and the lessons learned, contributing in particular to strengthening the transnational work of agri-food small and medium sized cities

In Mollet del Vallès (Barcelona), June 9, 2016

Mr. Josep Monràs
Mayor of Mollet del Valles (Spain)

Mr. Jesus Rojano
Mayor of Baena (Spain)

Mr. Ziedonis Caune
Mayor of Jeljava Local Municipality (Latvia)
(Croatia)

Mr. Darinko Dumbović
Mayor of Petrinja

Mr. Eric Lomba
Mayor of Marchin (Belgium)

Mr. Konstantinos Maravas
Mayor of Pyli (Greece)

Mr. John L. Prosser
Deputy Mayor of Abergavenny (United Kingdom)

Mr. Paulo Alexandre Fernandes
Bernardo
Mayor of Fundao (Portugal)

Mr. Pierre Aschieri
Mayor of Mouans-Sartoux (France)

Mayor of Södertälje (Sweden)

Mr. Paolo Lucchi
Mayor of Cesena (Italy)

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Future Generations Evaluation (includes Equalities and Sustainability Impact Assessments)





<p>Name of the Officer Andy Smith</p> <p>Phone no: 01633 748318 / 07773 478633 E-mail: andysmith@monmouthshire.gov.uk</p>	<p>Please give a brief description of the aims of the proposal</p> <p>The purpose of the AGRI-URBAN initiative is to share best practice and innovative project ideas in the field of agri-food production and to produce an integrated Action Plan for the town of Abergavenny.</p>
<p>Name of Service</p> <p>Enterprise – including Leisure, Training, Economic Dev</p>	<p>Date Future Generations Evaluation</p> <p>2nd June 2016</p>


1. **Does your proposal deliver any of the well-being goals below?** Please explain the impact (positive and negative) you expect, together with suggestions of how to mitigate negative impacts or better contribute to the goal.

Well Being Goal	How does the proposal contribute to this goal? (positive and negative)	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
<p>A prosperous Wales Efficient use of resources, skilled, educated people, generates wealth, provides jobs</p>	<p>This proposal seeks to address the issue of outward migration, to improve the local image of the town, increase competitiveness, and attract entrepreneurs and to increase visitor numbers</p>	<p>The exchange of experience and best practice with other project partners will ensure any interventions will have been tried and tested increasing the chance of success</p>
<p>A resilient Wales Maintain and enhance biodiversity and ecosystems that support resilience and can adapt to change (e.g. climate change)</p>	<p>promoting organic farming, soil preservation, incorporating agriculture into urban spaces, encourage consumers to eat and buy local produce.</p>	<p>The exchange of experience and best practice with other project partners will ensure any interventions will have been tried and tested increasing the chance of success</p>

Well Being Goal	How does the proposal contribute to this goal? (positive and negative)	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
A healthier Wales People's physical and mental wellbeing is maximized and health impacts are understood	promoting quality of life and encouraging citizens to buy and eat local produce	The exchange of experience and best practice with other project partners will ensure any interventions will have been tried and tested increasing the chance of success
A Wales of cohesive communities Communities are attractive, viable, safe and well connected	strengthening sense of place and empowering communities by strengthening the role of citizens in economic development	The exchange of experience and best practice with other project partners will ensure any interventions will have been tried and tested increasing the chance of success
A globally responsible Wales Taking account of impact on global well-being when considering local social, economic and environmental wellbeing	n/a	
A Wales of vibrant culture and thriving Welsh language Culture, heritage and Welsh language are promoted and protected. People are encouraged to do sport, art and recreation	Enhancing the food offer and food tourism within the area	The exchange of experience and best practice with other project partners will ensure any interventions will have been tried and tested increasing the chance of success
A more equal Wales People can fulfil their potential no matter what their background or circumstances	n/a	

2. How has your proposal embedded and prioritised the sustainable governance principles in its development?

Sustainable Development Principle	How does your proposal demonstrate you have met this principle?	What has been done to better to meet this principle?
 <p>Long-term Balancing short term need with long term and planning for the future</p>	<p>The action plan will provide a long term vision for Abergavenny and its hinterlands in the Agri-food sector. With a clear focus on economic prosperity and job creation.</p>	<p>n/a</p>
 <p>Collaboration Working together with other partners to deliver objectives</p>	<p>The proposal involves 10 partners from across the European Union. Each partner selected has a specialism in a particular area of agri-food production and also best practice examples of projects that have been successful in their respective areas.</p>	<p>n/a</p>
 <p>Involvement Involving those with an interest and seeking their views</p>	<p>The local group setup to coordinate the action plan within Abergavenny has been selected following extensive public consultation to ensure that all stakeholders within the agri-food sector are represented and have the mechanism to input into all stages of the action planning process.</p>	<p>n/a</p>
 <p>Prevention Putting resources into preventing problems occurring or getting worse</p>	<p>This proposal seeks to identify the issues within the agri food sector and then formulate an evidence based action plan to tackle these issues. As part of the action planning process, we will be identifying appropriate funding sources to realise the identified actions</p>	<p>n/a</p>

Sustainable Development Principle	How does your proposal demonstrate you have met this principle?	What has been done to better to meet this principle?
 <p>Positively impacting on people, economy and environment and trying to benefit all three</p>	<p><i>There is space to describe impacts on people, economy and environment under the Wellbeing Goals above, so instead focus here on how you will better integrate them and balance any competing impacts –</i></p> <p>This proposal will engage with all stakeholders in the Agri-Food sector, `this bottom up approach will that the problems identified will come from those directly affected and therefore any solutions identified will realise direct benefit to the sector and the area as a whole.</p>	

3. **Are your proposals going to affect any people or groups of people with protected characteristics?** Please explain the impact, the evidence you have used and any action you are taking below.

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Age	n/a		
Disability	n/a		
Gender reassignment	n/a		
Marriage or civil partnership	n/a		
Race	n/a		
Religion or Belief	n/a		
Sex	n/a		
Sexual Orientation	n/a		
Welsh Language	Under the Welsh Language measure of 2011, we need to be considering Welsh Language in signage, documentation, posters, language skills etc.	As described	As described

4. Council has agreed the need to consider the impact its decisions has on important responsibilities of Corporate Parenting and safeguarding. Are your proposals going to affect either of these responsibilities? For more information please see the guidance <http://hub/corporatedocs/Democratic%20Services/Safeguarding%20Guidance.docx> and for more on Monmouthshire's Corporate Parenting Strategy see <http://hub/corporatedocs/SitePages/Corporate%20Parenting%20Strategy.aspx>

	Describe any positive impacts your proposal has on safeguarding and corporate parenting	Describe any negative impacts your proposal has on safeguarding and corporate parenting	What will you do/ have you done to mitigate any negative impacts or better contribute to positive impacts?
Safeguarding	n/a		
Corporate Parenting	n/a		

5. What evidence and data has informed the development of your proposal?

This will include your baseline position, measures and studies that have informed your thinking and the recommendation you are making. It should allow you to identify whether any changes resulting from the implementation of the recommendation have had a positive or negative effect. Data sources include for example:

- Quantitative data - data that provides numerical information, e.g. population figures, number of users/non-users
- Qualitative data – data that furnishes evidence of people’s perception/views of the service/policy, e.g. analysis of complaints, outcomes of focus groups, surveys
- Local population data including the census figures
- Comparisons with similar policies in other authorities
- Academic publications, research reports, consultants’ reports, and reports on any consultation with e.g. trade unions or the voluntary and community sectors.

Agri-Urban State of the Art report (Baseline information)
 2011 Census figures
 Better Bryn y Cwm Whole place plan
 2 Open consultation events exploring current issues in the Agri food sector
 Officers and Bryn y Cwm Councillors briefing
 Consultation with Prof Kevin Morgan (Cardiff University)
 The Senedd Papers #3 – Good Food for All

6. SUMMARY: As a result of completing this form, what are the main positive and negative impacts of your proposal, how have they informed/changed the development of the proposal so far and what will you be doing in future?

This section should give the key issues arising from the evaluation which will be included in the Committee report template.

The action plan will provide a long term vision for Abergavenny and its hinterlands in the Agri-food sector. With a clear focus on economic prosperity and job creation. The exchange of experience and best practice with other project partners will ensure any interventions will have been tried and tested increasing the chance of success

7. Actions. As a result of completing this form are there any further actions you will be undertaking? Please detail them below, if applicable.

What are you going to do	When are you going to do it?	Who is responsible	Progress
n/a			

8. Monitoring: The impacts of this proposal will need to be monitored and reviewed. Please specify the date at which you will evaluate the impact, and where you will report the results of the review.

<p>Evaluation June 2018</p> <p>Results will be reported directly to members, and also through the Agri-Urban page of the URBACT Website</p>	
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SUBJECT:	Amendments to the Protocol on Public Speaking at Planning Committee
MEETING:	Individual Cabinet Member Decision
DATE:	29 June 2016
DIVISION/WARDS AFFECTED:	All

1. PURPOSE:

To adopt a revised Protocol on Public Speaking at Planning Committee.

2. RECOMMENDATION:

- 2.1 That Cabinet Member approves the adoption of the revised Protocol on Public Speaking at Planning Committee.

3. KEY ISSUES:

- 3.1 Public speaking has been a key part of the Council's Planning Committee since 2012. It has largely worked in an effective and efficient manner and has added value to the experience of the service's customers, as well as helping Members to reach a considered decision on applications before them.
- 3.2 Recently, circumstances have arisen where it has become apparent that the Protocol needs some clarity - primarily this has stemmed from the way the five or more representations are measured (this being the threshold that leads to certain applications qualifying for consideration at Planning Committee rather than via the Delegation Panel and to be eligible for public speaking at the meeting). The practise has developed in allowing objections received at a late stage after the committee agenda has been published to qualify toward the public speaking threshold and this places officers in Democratic Services and Development Management in difficulty and puts too much emphasis on late objections which should have been submitted in a more timely fashion. The proposed amendments consider the following key changes to make the process clearer and fairer:
- Speaking will be limited to applications where, by the deadline (set out below), letters of objection / support or signatures on a petition have been submitted to the Council from 5 or more separate households/organisations (in this context organisations would not include community or town councils, or statutory consultees which have their own method of ensuring an appropriate application is considered at Committee) The deadline referred to above is 5pm on the day six clear working days prior to the Committee meeting. This will normally be 5pm on the Friday six clear working days before the Tuesday Planning Committee meeting. However, the deadline may be earlier, for example if there is a Bank Holiday Monday. *It should be noted that there are other circumstances where applications would qualify to be considered by Committee such as being referred to Committee for a planning reason by the Local Member, the applicant being a County Councillor (or a close relative), or an officer / close relative of the Planning*

service or an officer who works closely with that service, or the application has been subject to an objection by a statutory consultee.

- Speakers must register their request to speak between 12 noon on the Tuesday and 12 noon on the Friday before the Committee. This has brought the registration period forward by a day to provide the applicant or their agent with more time to prepare a right of reply, should they wish to exercise that right. At present the applicant or agent are only notified that there is an objector speaking on the afternoon of the day before Committee. This is considered to be too late in the process and unfair to the applicant.
- It is made clear that parties are welcome to address Committee in Welsh or English, however if speakers wish to use the Welsh language they are requested to make this clear when registering to speak, and are asked to give at least 5 working days' notice to allow the Council the time to procure a simultaneous translator.

3.3 The proposed changes to the Protocol are shown in red in Appendix 1 below.

4. REASONS

The recommended changes will allow officers to manage the process more effectively and setting a deadline for representations to count towards the public speaking threshold will enable officers to advise the public with more certainty and precision.

5. FINANCIAL IMPLICATIONS

The proposed changes to the Planning Committee Public Speaking protocol are to add clarity to the process only and should have no implications on existing budgets, and therefore there are no financial implications resulting from these proposed changes.

6. SUSTAINABLE DEVELOPMENT AND EQUALITY IMPLICATIONS

Sustainable Development: The proposals will improve the service to the Council's customers.

The Future Generation Assessment is attached at Appendix 2. It is considered that the proposals which aim to ensure consistency and equality of treatment on planning matters do not have any significant implications for, or effect on, persons who share a protected characteristic, over and above any other person. The Protocol on public Speaking will be regularly monitored to address equality implications.

7. CONSULTEES:

Senior Leadership Team
All Cabinet Members
Head of Legal Services
Head of Planning
Planning Committee

8. AUTHOR: **Philip Thomas, Development Services Manager**
Tel: **01633 644809** Email: **philipthomas@monmouthshire.gov.uk**

Appendix 1

Protocol on Public Speaking at Planning Committee

Public speaking at Planning Committee will be allowed strictly in accordance with this protocol. You cannot demand to speak at the Committee as of right. The invitation to speak and the conduct of the meeting is at the discretion of the Chair of the Planning Committee and subject to the points set out below.

Who Can Speak

Community and Town Councils

Community and town councils can address Planning Committee. Only elected members of community and town councils may speak. Representatives will be expected to uphold the following principles: -

(i) To observe the National Code of Local Government Conduct. (ii)

Not to introduce information that is not:

- consistent with the written representations of their council, or
- part of an application, or
- contained in the planning report or file.

When a town or community councillor has registered to speak in opposition to an application, the applicant or agent will be allowed the right of reply.

Members of the Public

Speaking will be limited to one member of the public opposing a development and one member of the public supporting a development. Where there is more than one person in opposition or support, the individuals or groups should work together to establish a spokesperson. The Chair of the Committee may exercise discretion to allow a second speaker, but only in exceptional cases where a major application generates divergent views within one 'side' of the argument (e.g. a superstore application where one spokesperson represents residents and another local retailers). Members of the public may appoint representatives to speak on their behalf.

Where no agreement is reached, the right to speak shall fall to the first person/organisation to register their request. When an objector has registered to speak the applicant or agent will be allowed the right of reply.

Speaking will be limited to applications where, by the deadline, letters of objection/support or signatures on a petition have been submitted to the Council from 5 or more separate households/organisations (in this context organisations would not include community or town councils or statutory consultees which have their own method of ensuring an appropriate application is considered at Committee) The deadline referred to above is 5pm on the day six clear working days prior to the Committee meeting. This will normally be 5pm on the Friday six clear working days before the Tuesday Planning Committee meeting. However, the deadline may be earlier, for example if there is a Bank Holiday Monday.

The number of objectors and/or supporters will be clearly stated in the officer's report for the application contained in the published agenda.

The Chair may exercise discretion to allow speaking by members of the public where an application may significantly affect a sparse rural area but less than 5 letters of objection/support have been received.

Applicants

Applicants or their appointed agents will have a right of response where members of the public or a community/town council, have registered to address committee **in opposition to an application.**

When is speaking permitted?

Public speaking will normally only be permitted on one occasion where applications are considered by Planning Committee. When applications are deferred and particularly when re-presented following a committee resolution to determine an application contrary to officer advice, public speaking will not normally be permitted. Regard will however be had to special circumstances on applications that may justify an exception. The final decision lies with the Chair.

Registering Requests to Speak

Speakers must register their request to speak as soon as possible, between 12 noon on the Tuesday and 12 noon on the Friday before the Committee. To register a request to speak, objectors/supporters must first have made written representations on the application.

Anyone wishing to speak must notify the Council's Democratic Services Officers of their request by calling 01633 644219 or by email to registertospeak@monmouthshire.gov.uk. Please leave a daytime telephone number. Any requests to speak that are emailed through will be acknowledged prior to the deadline for registering to speak. If you do not receive an acknowledgement before the deadline please contact Democratic Services on 01633 644219 to check that your registration has been received.

Parties are welcome to address the Planning Committee in English or Welsh, however if speakers wish to use the Welsh language they are requested to make this clear when registering to speak, and are asked to give at least 5 working days' notice to allow the Council the time to procure a simultaneous translator.

Applicants/agents and objectors/supporters are advised to stay in contact with the case officer regarding progress on the application. It is the responsibility of those wishing to speak to check when the application is to be considered by Planning Committee by contacting the Planning Office, which will be able to provide details of the likely date on which the application will be heard. The procedure for registering the request to speak is set out **above.**

The Council will maintain a list of persons wishing to speak at Planning Committee.

Content of the Speeches

Comments by the representative of the town/community council or objector, supporter or applicant/agent should be limited to matters raised in their original representations and be relevant planning issues. These include:

- Relevant national and local planning policies
- Appearance and character of the development, layout and density
- Traffic generation, highway safety and parking/servicing;
- Overshadowing, overlooking, noise disturbance, odours or other loss of amenity.

Speakers should avoid referring to matters outside the remit of the Planning Committee, such as;

- Boundary disputes, covenants and other property rights

- Personal remarks (e.g. Applicant's motives or actions to date or about members or officers)
- Rights to views or devaluation of property.

Procedure at the Planning Committee Meeting

Persons registered to speak should arrive no later than 15 minutes before the meeting starts. An officer will advise on seating arrangements and answer queries. The procedure for dealing with public speaking is set out below;

- The Chair will identify the application to be considered.
- An officer will present a summary of the application and issues with the recommendation.
- The local member if not on Planning Committee will be invited to speak for a maximum of 6 minutes by the Chair.
- The representative of the community or town council will then be invited to speak for a maximum of 4 minutes by the Chair.
- **If applicable, the objector will then be invited to speak for a maximum of 4 minutes by the Chair.**
- **If applicable, the supporter will then be invited to speak for a maximum of 4 minutes by the Chair.**
- The Chair will then invite the applicant or appointed agent (if applicable) to speak for a maximum of 4 minutes. Where more than one person or organisation speaks against an application, the applicant or appointed agent, shall, at the discretion of the Chair, be entitled to speak for a maximum of 5 minutes.
 - Time limits will normally be strictly adhered to, however the Chair will have discretion to amend the time having regard to the circumstances of the application or those speaking.
 - The community or town council representative or objector/supporter or applicant/agent may not take part in the member's consideration of the application and may not ask questions unless invited by the chair.
 - Where an objector/supporter, applicant/agent or community/town council has spoken on an application, no further speaking by or on behalf of that group will be permitted in the event that the application is considered again at a future meeting of the committee unless there has been a material change in the application.
 - The Chair or a member of the Committee may, at the Chair's discretion, occasionally seek clarification on a point made.
 - The Chair's decision is final.
- **Officers will be invited to respond to points raised if necessary.**
- Planning Committee members will then debate the application, commencing with the local member of Planning Committee.
- A member shall decline to vote in relation to any planning application unless he or she has been present in the meeting of the Planning Committee throughout the full presentation and consideration of that particular application.
- Response by officers if necessary to the points raised.
- Immediately before the question being put to the vote, the local member will be invited to sum up, speaking for no more than 2 minutes.
- When proposing a motion whether to accept the officer recommendation or to make an amendment, the member proposing the motion shall state the motion clearly.

- When the motion has been seconded, the Chair shall identify the members who proposed and seconded the motion and repeat the motion proposed. The names of the proposer and seconder shall be recorded.
- A member shall decline to vote in relation to any planning application unless he or she has been present in the meeting of the Planning Committee throughout the full presentation and consideration of that application.
- Any member who abstains from voting shall consider whether to give a reason for his/her abstention.
- An officer shall count the votes and announce the decision.

Appendix 2 (separate document)